

**LEADERS PORTFOLIO
25 JULY 2011**

**REPORT OF THE HEAD OF LEGAL AND SUPPORT SERVICES –11/366
on
AMENDMENTS TO THE REPRESENTATION OF SCARBOROUGH BOROUGH
COUNCIL ON OUTSIDE BODIES**

DECISION

1. To amend the representation of Scarborough Borough Council on the board of Scarborough Museums Trust one member, and that:
 - (a) the Portfolio Holder for Tourism and Leisure act as the Council's representative
 - (b) the Strategic Director, David Archer be authorised to act as an alternate director to the Portfolio Holder.
2. To appoint Cllr Peter Walker from Ryedale District Council to be the joint representative for Ryedale and Scarborough Borough Council on the Local Authority Commission on Asylum and Migration.

REASONS FOR DECISION

To improve the governance of outside bodies and the representation from Scarborough Borough Council

ANY RELEVANT INTERESTS DECLARED BY CABINET MEMBER AND ANY DISPENSATIONS GRANTED

DATE OF DECISION:

Monday, 25 July 2011

REFERRAL TO OVERVIEW AND SCRUTINY COMMITTEES:

DEADLINE FOR CALL-IN

IMPLEMENTATION DATE (*if no call-in*)

**LEADERS PORTFOLIO
25 JULY 2011**

**REPORT OF THE HEAD OF LEGAL AND SUPPORT SERVICES – 11/367
on
AMENDMENTS TO THE EXECUTIVE ARRANGEMENTS**

DECISION

That in accordance with the powers delegated to the Leader by virtue of Part 3, Schedule 2 (paras 1.1 and 1.4) of the Constitution of the Scarborough Borough Council the scheme of delegation within Schedule 2 para 1.4 of the Constitution is amended as below, and the Leader appoints Cllr Derek Bastiman to be the Deputy Leader. If, for any reason, the Leader is unable to act, the Deputy Leader will act in their place. If, for any reason, the Leader is unable to act and the Deputy Leader is unable to act, the Cabinet must act in the Leader's place or arrange for a member of the Cabinet to do so.

Cabinet Member	Functional Areas
1. The Leader	Overall responsibility for <ul style="list-style-type: none"> • Leadership and management of the Council • Co-ordination and implementation of strategic policy • Community Leadership • Implementation of the power to promote the economic, social and environmental well being of the Borough • The Community Strategy • Service Transformation
2. Cabinet Member (Finance, Procurement and Legal)	<ul style="list-style-type: none"> • Corporate financial matters including management of the financial function but excluding financial services provided in support of a service falling within another functional area. • Administration of benefits • Fraud prevention and control • Local taxation • Audit plans • Corporate Risk Management Matters • Corporate legal matters including management of the legal function • Local land charges • Corporate Procurement Matters

	<p>Cabinet Member (Housing, Property Maintenance, Public Health, strategic licensing and Sustainability)</p>	<ul style="list-style-type: none"> • Housing research • Strategic housing enabling issues • Council housing management • Housing welfare and homelessness • Care services for the elderly and other vulnerable groups • Private sector housing enforcement • Housing related grants • Harassment, unlawful eviction and reinstatement of services • Home energy conservation and affordable warmth • Energy Management • Development of Sustainable Energy resources • Property maintenance and management • Management of the Council's administrative buildings • Neglected and derelict sites and buildings • Allotments • Markets • Environmental and public health protection and control • Health and safety at work enforcement • Food safety and hygiene • Home safety and health education • Animal care and dog control • Cemeteries and crematorium administration and funeral arrangements for destitute persons • Health liaison • Pest control • Strategic licensing • Development of licensing strategies 	
	<p>4. Cabinet Member (Technical Services, Highways and Transport, Environment, and Coastal and Flood Defences)</p>	<ul style="list-style-type: none"> • Waste collection, management and recycling • Environmental improvements • Coastal protection delivered from within the Council's capital and revenue budgets • The administration of Council car parks • On-street parking • Lighting schemes • Public conveniences • Works and improvements to private roads owned by the council • Transportation, Transport services, including bus shelters and taxi stands 	

<p>5. Cabinet Member (Strategic Planning and Regeneration)</p>	<ul style="list-style-type: none"> • Strategic planning • Development of regeneration strategies • All matters relating to economic development including infrastructure development and business support • Town centre management • Skills development • External funding and grants for small businesses
<p>6. Cabinet Member (Neighbourhood Renewal, Community Involvement and Partnerships, Democratic and Customer Services and Safer Communities)</p>	<ul style="list-style-type: none"> • Development of local strategic partnerships • Community Safety • Democratic Services • Customer Services • Local democracy issues (including Area Committees) • Management of Central support services
<p>7. Cabinet Member (Tourism and Culture)</p>	<ul style="list-style-type: none"> • The development, operation, marketing and management of tourism and leisure facilities and services. • Conferences, exhibitions, entertainments and events • Museums and gallery, sports centres, swimming pools, bowls centre, bowling greens, sports areas and open spaces • Civic and other catering • Visitor information, amenities and attractions • Parks and Gardens • Community and recreation centres, playcentres, play areas, community sports and arts • • Countryside Services
<p>8. Cabinet Member (Human Resources, Performance and ICT)</p>	<ul style="list-style-type: none"> • Human Resources • Information Technology • Performance Management
<p>9. Cabinet Member (Harbours, Land and Project Management)</p>	<ul style="list-style-type: none"> • Harbours, except where the Leader agrees to the delegation of this function to a Committee of the Council • Asset realisation • Purchase, sale, lease or tenancy of all land and properties belonging to the Council • The granting of property concessions and licences • Strategic Project Management delivered through the Corporate Programme Board

And with effect from midnight on 11 May 2011 the Councillors identified below are appointed to hold the identified portfolios:

Cabinet Member	Member
2. Cabinet Member (Finance, Procurement and Legal)	Councillor Jane Kenyon
3. Cabinet Member (Housing, Property Maintenance, Public Health and Sustainability)	Councillor Bill Chatt
4. Cabinet Member (Technical Services, Highways and Transport, Environment, Project Management and Coastal and Flood Defences)	Councillor Andrew Backhouse
5. Cabinet Member (Strategic Planning and Regeneration)	Councillor Derek Bastiman
6. Cabinet Member (Neighbourhood Renewal, Community Involvement and Partnerships, Democratic and Customer Services and Safer Communities)	Councillor Brian Simpson
7. Cabinet Member (Tourism and Culture)	Councillor David Jeffels
8. Cabinet Member (Human Resources, Performance and ICT)	Councillor Penny Marsden
9. Cabinet Member (Harbours, Land and Project Management)	Councillor Michael Cockerill

In addition the powers currently delegated to the Whitby Harbour Board to manage that Harbour continue to be so delegated and the Portfolio Holder with responsibility for Harbours, Councillor Michael Cockerill will as a consequence of this decision become chair of the Whitby Harbour Board.

REASONS FOR DECISION

To improve the governance of Scarborough Borough Council by providing clarity on the roles of Members.

ANY RELEVANT INTERESTS DECLARED BY CABINET MEMBER AND ANY DISPENSATIONS GRANTED

none

DATE OF DECISION:

Monday, 25 July 2011

REFERRAL TO OVERVIEW AND SCRUTINY COMMITTEES:

DEADLINE FOR CALL-IN

IMPLEMENTATION DATE *(if no call-in)*

Signed



**Councillor Tom Fox
Leader of the Council**
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Date of signature

25 July 2011
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